

NCDTA Safety Policy and Risk Assessment for infectious respiratory diseases.

Updated March 2022 and based on the Government's updated advice for Out of School Setting and Events and Attractions published February 2022.

References:

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak>

<https://www.gov.uk/guidance/working-safely-during-covid-19/events-and-attractions>

Priority Actions

There are three main actions NCDTA is implementing to protect its staff, members and clients.

- 1) Completing an infectious respiratory disease specific health and safety risk assessment.
- 2) We are asking anyone who is symptomatic or who has tested positive to stay at home and avoid contact with other people until receiving two negative test results on two consecutive days.
- 3) Providing information on how to stay safe.

Infectious Respiratory Disease (including COVID-19) Safety Policy

Research has shown that the main transmission vector of COVID-19 is via respiratory droplets. These can be breathed in or transferred by touch. This applies to the majority of infectious respiratory diseases.

Having multiple people attend a venue for any physical activity is a significant risk factor should a participant or spectator be infectious.

NCDTA activities are largely indoor, dance or theatre arts based. This Infectious Respiratory Disease (including COVID-19) Safety Policy is written to mitigate against the risk of transmission of the virus and aims to protect from unnecessary risk. It follows current government guidance. Failure to follow or enforce this policy could be considered negligence.

- No persons should attend an NCDTA event of any kind if that they cannot be confident that they are **not** currently infectious with an Infectious Respiratory Disease (such as COVID-19).
- Face coverings are encouraged to be worn, especially in crowded or high risk areas.
- Hand hygiene is encouraged prior to and during the NCDTA event.
- Good ventilation should be in operation at all times to encourage the flow of fresh air e.g. open windows/vents/doors
- Conduct an enhanced Risk Assessment for an individual with a compromised immune system.

Infectious Respiratory Disease (including COVID-19) Risk Assessment

What are the Hazards?	Who might be harmed and how?	Control Measures required?	Who?
Entering and move around the venue	<p>Who: Organisers, visitors/guests, other people attending the venue</p> <p>How: Transmitting the virus via contact with surfaces</p>	<p>Hand sanitizers to be provided.</p> <p>Notices to use the hand sanitizers provided.</p> <p>Where possible have doors open.</p>	<p>Venue/ Organiser</p> <p>Venue/ Organiser</p> <p>Venue/ Organiser</p>
Attending a crowded event	<p>Who: Organisers, visitors/guests, other people attending the venue</p> <p>How: Transmitting the virus via airborne particles and on surfaces</p>	<p>Hand sanitizers to be provided.</p> <p>Notices to use the hand sanitizers provided.</p> <p>Ventilate the venue.</p> <p>Encourage the wear of masks.</p>	<p>Venue/ Organiser</p> <p>Venue/ Organiser</p> <p>Venue/ Organiser</p> <p>Venue/ Organiser/ All attendees</p>
Shared work space/equipment	<p>Who: Organisers, visitors/guests, other people attending the venue</p> <p>How: Transmitting the virus via airborne particles and on surfaces</p>	<p>Supply of cleaning materials to ensure cleaning takes place between use</p>	<p>Venue/ Organiser</p>

What are the Hazards?	Why might be harmed and how?	What are the controls in place?	Who?
In person meeting	<p>Who: Organisers, all attendees, other people attending the venue</p> <p>How: Transmitting the virus via airborne particles and on surfaces</p>	<p>Hand sanitizers to be provided.</p> <p>Notices to use the hand sanitizers provided.</p> <p>Ventilate the venue by opening doors/Windows</p> <p>Encourage the wearing of masks.</p>	<p>Venue/ Organiser</p> <p>Venue/ Organiser</p> <p>Venue/ Organiser</p> <p>Venue/ Organiser/ All attendees</p>
Examinations	<p>Who: Organisers, Examiners, participants and helpers, other people attending the venue.</p> <p>How: Transmitting the virus via airborne particles and on surfaces</p>	<p>Hand sanitizers to be provided.</p> <p>Notices to use the hand sanitizers provided.</p> <p>Ventilate the venue by opening doors/Windows</p> <p>Encourage the wearing of masks when not performing.</p>	<p>Venue/ Organiser</p> <p>Venue/ Organiser</p> <p>Venue/ Organiser</p> <p>Venue/ Organiser/ All attendees</p>